

**Rules and Regulations of
The European Centre of Palaeontology of the University of Opole**

**Chapter 1
[General provisions]**

§ 1

1. These rules and regulations, hereinafter referred to as Rules and Regulations, are the operating basis for the European Centre of Palaeontology of the University of Opole, hereinafter referred to as ECP.
2. Rules and Regulations concern:
 - a. aims and fields of operation of ECP
 - b. rules and regulations concerning operation of ECP

§ 2

1. ECP is a university-wide unit of the University of Opole, created by resolution of the Senate of that university, no. 142/2012-2016, on 28 January 2016
2. ECP is bound by partnership agreements with scientific institutions, units of territorial administration, economic subjects and social organisations in Poland and abroad.
3. In ECP activities can take part employees and students from other units of the University of Opole, and all other persons interested in collaboration.

**Chapter 2
[Aims and fields of operation]**

§ 3

1. The aim of ECP is to make full use of the palaeontological potential of the region of Opole.
2. The purpose of operation of ECP as defined in point 1 will be realised through scientific, educational, commercial and promotional activities in partnership with national and international institutes or persons.

- a) Scientific activity will include organisation and co-ordination of integrated, interdisciplinary palaeontological research, carried out by international units.
- b) Educational activities will include:
 - a. academic field (education of students from Poland and abroad on BA, MA and PhD levels, in Polish and English),
 - b. general field (other forms of education directed at other groups of people, from both Poland and abroad).
- c) Commercial activities will be executed by sales of manufactured goods, both material and immaterial; educational and laboratory services and other forms of obtaining financial funds.
- d) Promotional activity will be executed by popularisation of information on ECP, the University of Opole and the region of Opole in various forms.

Chapter 3

[Rules and regulations of operation of ECP]

§ 4

1. Operation of ECP is managed by the President of ECP.
2. President of ECP is appointed by the Chancellor of the University of Opole following proposal by the Science Board of ECP (§ 5).
3. The roles and tasks of the President of ECP include:
 - a. management of the operation of ECP, in particular:
 - i. organisation and co-ordination of scientific research and educational projects
 - ii. taking part in projects
 - iii. initiation, execution and co-ordination of co-operation with ECP partners
 - b. Preparation of annual reports concerning activities and operation of ECP and submission to the Chancellor of the University of Opole.
 - c. Representing the University in cases concerning activities and operation of ECP.
 - d. Co-operation with the Science Board in its field of operation.

Chapter 4
[Science Board]

§ 5

1. Within ECP operates the Science Board which includes one representative of each of the partner institutions.
2. By courtesy of the Science Board other people may take part in its meetings.
3. President of ECP is the Chairman of the Science Board, who summons meetings at intervals of 6 months (or: every 6 months)
4. The Science Board are allowed to:
 - a. Present the candidate for President of ECP to the Chancellor of the University of Opole.
 - b. Prepare detailed annual business plans for ECP.
 - c. Verify and authorise execution of undertaken plans.
 - d. Present proposals and comments concerning operation of ECP.

§ 6

1. Headquarters of ECP are located in premises currently used by the Laboratory of Palaeobiology (48 Oleska Street, room 10,1 and 12; 22 Oleska Street, room 3)

§ 7

1. Body governing the operation of ECP is the Chancellor of the University of Opole.

§ 8

1. Operation of ECP is funded in particular by the following sources:
 - a. University funds – in terms of time the President of ECP and current costs of maintaining rooms and equipment in the administration part of ECP.
 - b. Resources obtained from relief funds funded by the European Union and other sources.
 - c. Funds obtained by commercial activities.

Chapter 4

[Rules and regulations concerning the use of property of ECP]

§ 9

1. The use of property and assets governed by ECP takes place on the basis of a written contract between ECP and the User. Drafts of the contract will be determined by ordinance of the Rector of the University of Opole.
2. The users can be in particular:
 - a) partners of ECP bound by partnership agreements.
 - b) students, PhD students, alumni and employees of the University of Opole.
 - c) students, PhD students, alumni and employees of other scientific units.
 - d) local societies/associations, economic subjects and others involved with ECP by execution of projects.
 - e) Other companies and physical persons subjectively related to the proper functioning of ECP.
3. Subjects listed in point a) will have principal rights in the use of spaces.
4. Partners of ECP, students and PhD students of the University of Opole are exempt from administration charges.
5. Time and rules of use are defined separately for each case, depending on the form of the executed project.

§ 10

1. Type of activity provided must abide by the law in force and be in accordance with ethical and moral rules.
2. Type of activity provided must be in accordance with the functional purpose of property in use and assets.

Chapter 5
[Final provisions]

§ 11

Changes in Rules and Regulations require resolution of the Senate of the University of Opole, based on a proposal of Rules and Regulations positively assessed by the Chancellor, drawn up by the President of ECP after consultation with the Science Board.

§ 12

Rules and Regulations come into force from the moment of acceptance of the resolution by the Senate of the University of Opole.